

CCGA-P Unit 33: 2010 OTW Training Plan

The following is an overview of our on the water training for the next twelve months. Classroom Training will now be presented to you on a monthly base. Extra training on the third Monday's of every month will also be included month to month. Your crew may also be asked to help present from month to month. When this is the case, you will be notified the month before you are expected to participate.

The unit-training plan is based on the contents of the CCGA-P Search and Rescue Manual.

Crew signoff

As members progress through each section, they will be evaluated by their coxswain and have their logbooks and online logs checked off.

Note to coxswains: Logbook checks should be done before and after leaving the boathouse. Please take into consideration the varied levels of expertise on your crew, and take the time to review the basics with any new crewmembers.

Please note: All on the water training should begin with an hour of dockside review. This time should be spent reviewing the chapter in which your training is based, as well as reviewing each crewmembers skills. Logbooks should be reviewed by the coxswain, and training should be based around the needs of each crewmember. All logbook updates must be checked off on the SAR Management System as soon as possible.

Note to crew: Read your training manual thoroughly. Study it frequently, and brush up on a relevant subject before all classroom and OTW training. Get your coxswain to check you off on a chapter every month. Remember, only crew level personnel can be selected for RHIOT School, SAR Nav, and other advanced training.

Please Note: It is the responsibility of all crews to keep the fuel tanks full. If the gas dock is closed when you return from training please arrange to have the boat refueled in the morning.

Crew Level

Once all sections of a logbook have been completed the crew person should notify their coxswain that they are ready to take an on-the-water (OTW) examination of their Crew Level skills. The coxswain will then notify the unit leader and an evaluation will be arranged. This evaluation will include a written and OTW evaluation of their skills.

Advanced Crew Level

Once Crew Level has been attained, a crewmember qualifies to begin being checked off at the Advanced Crew Level. The training standards for this level are listed at the back of this document. The subject material is similar to Crew Level, but a deeper knowledge is expected of Advanced Level Crew. A demonstration of instructional and leadership abilities are also expected. Please note that whilst some advanced sections may still be signed off by unit coxswains, other sections can only be checked off after successful completion of RHIOT School. Once the entire Advanced Crew Level has been checked off, a written test will be arranged. This test constitutes the final exam for Advanced Crew Level.

First Aid

A minimum of Standard First Aid + CPR C qualification is currently required of all active crew. Standard First Aid courses for crewmembers will be scheduled as needed throughout the year and are listed on the roster. **Contact the training officer to book a course well in advance of your certification expiration.** If you are unable to attend any of the scheduled courses you must arrange your own private course **before** your certification expires. Refunds of up to \$90 for private training may be reclaimed through the CCGA-P website. If you do take a private course, hand a copy of your certification to the training officer for unit records. **Remember that failure to keep your certification current will result in your ineligibility to go out on the boat.**

Radio Licenses

A radio license is a pre-requisite to being assigned to a crew. All new crew are expected to obtain a radio license within a few months of joining the unit. To obtain your license through the unit, first contact the training officer for a radio manual and study it thoroughly. Once

you are ready to take a test, contact the radio examiner to book yourself into the first available exam.

Pleasure Craft Operators Card

New members joining the unit that are in need of PCOC, please contact the Training officer to obtain a manual, and organize an exam date.

January On The Water Training

- 1) Prior to leaving the boathouse, all crew should review the following knots:

Crew level:

- Bowline
- Clove hitch
- Sheet bent
- Round turn
- Two half hitches

Advanced Crew Level:

- Carrick bend
- Double sheet bend
- Rolling hitch
- Running bowline
- Coiling, stowing, and flaking line.

- 2) Navigate to the following locations, and review safe navigation in these areas, using paper charts as references.

- Johnstone Reef
- Glencoe Cove
- Zero Rock
- Fulford Reef
- Brodie Rock

Review navigational aids in each location.

First Aid

A Standard first aid refresher will be run Saturday January 18th from 0930-1630.

Anyone whose first aid has expired, or is within six months of expiring should attend.

February On The Water Training

All training this month will be at night.

*Coxswains, be sure to organize all training times with your opposing crews.

- 1) Bring a floating object with you that has no value.
- 2) Navigate to a selected position, and drop the object, noting the time and location.
- 3) Leave the object for thirty minutes, and proceed to a different area to review search patterns.
- 4) Recover object using whatever search techniques are relevant.

March On The Water Training

On the water training will be a unit SAR exercise. Each crew will receive an 888888 page on their normal shift but at a random time. Coxswains should call the training officer for a briefing. The rest of the crew should respond as usual and head for the boat.

April On The Water Training

Review Chapter 6 of the crew level dockside. Review the vessel characteristics and different hull types.

Begin with basic docking. Once reviewed, practice docking in confined spaces.

Navigate to an area where properly trimming the vessel can be demonstrated at speed. Explain Chine Hopping and porpoising.

Go to Cadboro Bay and practice slow boat manoeuvring with the slalom poles.

May On The Water Training

Crews will act as if they are being tasked to No Name beach on Chatham Island, for a fire call. Fire pumps must be put together and proper fire fighting technique must be used in attempts to put out a beach fire. Arrange to have two first aid scenarios involved including partial thickness burns, and smoke inhalation. Coxswains should also review dewater techniques for boats taking on water.

June On The Water Training

The May OTW exercise will revolve around RDF training. Place a crewmember, with a VHF radio, in a stationary location away from the vessel. Using the RDF, Triangulate their position on VHF 72.
DO NOT USE DATUM MARKER BOY FOR THIS EXERCISE.

Go over Datum Marker Buoy operation and perform a boat-side test.

July On The Water Training

On the water training will be a unit SAR exercise. Each crew will receive an 888888 page on their normal shift but at a random time. Coxswains should call the training officer for a briefing. The rest of the crew should respond as usual and head for the boat.

August On The Water Training

The coxswain will arrange for multiple MOB situations to take place throughout a three-hour training session. Different retrieving techniques should be used. Take what was learned at the pool session and commit these skills to live situations with all elements in place. ex: Parbuckling, two person lifts.

Treat all pickups with first aid complications such as spinal damage, hypothermia, and broken bones.
Crews should practice getting into the boat from the water, using the ladder.
*Please note members may only be in the water when the vessel is tied securely on the dock.

September On The Water Training

September On the Water training will cover all aspects of Towing. Coxswains will arrange a vessel to be towed.

Dockside training should include a review of all towing gear, towing communication and towing emergencies.

OTW training will include setting up a stern tow, as well as transferring and set up of a side tow.

First Aid

A Standard first aid refresher will be run Saturday September 12th from 0930-1630.

Anyone whose first aid has expired, or is within six months of expiring should attend.

October On The Water Training

On the water training will be a unit SAR exercise. Each crew will receive an 888888 page on their normal shift but at a random time. Coxswains should call the training officer for a briefing. The rest of the crew should respond as usual and head for the boat.

November On The Water Training

November training will revolve around Heavy Weather training. Crews should plan their training depending on when weather conditions.

Coxswains should rotate through each crewmember and teach skills appropriate for each member's skills.

*Dockside training should include a review of personal safety.

December On The Water Training

An object will be placed on land by the opposing day/night crews. Duty coxswains are to call their day/night counterpart for a briefing of the scenario. A shoreline search will then commence for the missing object.

Dockside training should include a review of each crew member's logbooks. Take some time to review and sign off outstanding sections.